

**NORTHWEST FLORIDA STATE COLLEGE  
COLLEGIATE HIGH SCHOOL PROGRAM  
Okaloosa County Contract – 2025-2026**

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This CONTRACT agreement between Northwest Florida State College (NWFSC) and The School Board of Okaloosa County in the State of Florida acknowledges the existing Collegiate High School at Northwest Florida State College (CHS), a Charter Collegiate High School, as meeting the requirements for establishing a Collegiate High School Program for the NWFSC service area as outlined in s. [1007.273 F.S.](#)

The Collegiate High School at Northwest Florida State College meets or exceeds the minimum requirements of a Collegiate High School Program as defined in s. [1007.273 F.S.](#)

<b>Minimum Requirements</b>	<b>Collegiate High School at NWFSC</b>
Is available to eligible public school students in grade 12 (grade 11 is optional);	Is available to eligible public, private, and home-school students in grades 9-12.
Allows eligible students to participate for at least one full school year;	Allows eligible students to participate for up to four full school years.
Allows eligible students to earn CAPE industry certification(s); and	Allows eligible students to earn CAPE industry certification(s); and
Allows eligible students to complete thirty college credit hours through early admission, i.e., full-time dual enrollment, towards an associate or baccalaureate degree.	Allows eligible students to complete at least thirty college credit hours through early admission, i.e., full-time dual enrollment, towards an associate or baccalaureate degree.

**THE FOLLOWING FURTHER DEFINES THE COLLEGIATE HIGH SCHOOL PROGRAM AS REQUIRED IN S. [1007.273 F.S.](#)**

The Collegiate High School is a charter high school that is part of the Okaloosa County School District. This public school is operated by Northwest Florida State College and located on the college's Niceville campus. The Collegiate High School is fully accredited by Advanced ED.

**GRADE LEVELS**

The Collegiate High School provides eligible 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> grade students with the opportunity to simultaneously earn a standard high school diploma or CTE diploma and transferable college credits or a college degree.

**DESCRIPTION OF THE PROGRAM**

The Collegiate High School offers a Collegiate-Dual Enrollment program of study, through which students enroll in regular Northwest Florida State College college-credit courses and earn both high school and college credit for these classes. This program of study meets statutory

requirements for a standard high school diploma or a CTE diploma and either an Associate of Arts or Associate of Science college degree. Students may individualize the Associate of Arts degree to meet the specific pre-requisite requirements of more than two hundred Florida university bachelor's degree programs through Northwest Florida State College's vast selection of more than 250 different college courses. Students who earn the AA degree are guaranteed admission and a seamless transfer of college credits to meet degree requirements in the Florida university system and may also transfer credits to universities nationwide. The option to earn a technically oriented Associate of Science degree is also available.

A Pre-Collegiate program of study assists students who are not yet prepared to directly enter a full program of college level classes and provides students the opportunity to increase their skills to the college level through an individualized program of study. Upon successful completion of the Pre-Collegiate program of study, students may enter the core Collegiate-Dual Enrollment program of study and enroll in a full slate of college credit classes.

**I. DELINEATION OF THE COURSES OFFERED**

In general, 9<sup>th</sup> and 10<sup>th</sup> grade students participate in a high school curriculum complemented with some dual enrollment courses while 11<sup>th</sup> and 12<sup>th</sup> grade students primarily dual enroll.

Typical courses offered for 9<sup>th</sup> and 10<sup>th</sup> grade students are summarized in the table below. Student options are varied based on prior completion of high school credits and student placement scores.

<b>Typical 9<sup>th</sup> Grade Curriculum for AS Program</b>	
Fall	Spring
English I Honors (1001320)	
Biology I Honors (2000320)	
World History Honors (2109320)	
Geometry Honors (1206320), Algebra II Honors (1200340), or College Level Math Courses*	
Four College Level Courses Based Upon AS Program of Study Course Progression	

<b>Typical 9<sup>th</sup> Grade Curriculum for AA Program</b>	
Fall	Spring
English I Honors (1001320)	
Biology I Honors (2000320)	
World History Honors (2109320)	
Geometry Honors (1206320), Algebra II Honors (1200340), or College Level Math Courses*	
Academic Success (0500500)	
Digital Information Technology (8207310)	

<b>Typical 10<sup>th</sup> Grade Curriculum for AS Program</b>	
Fall	Spring
English II Honors (1001350)	
Chemistry I Honors (2003350)	
American History Honors (2100320)	
Geometry Honors (1206320), Algebra II Honors (1200340), or College Level Math Courses*	
Four College Level Courses Based Upon AS Program of Study Course Progression	

<b>Typical 10<sup>th</sup> Grade Curriculum for AA Program</b>	
Fall	Spring
English II Honors (1001350)	
Chemistry I Honors (2003350)	
American History Honors (2100320)	
Geometry Honors (1206320), Algebra II Honors (1200340), or College Level Math Courses*	
Business and Career Preparation (8812110)	
Digital Design (8209510)	

\*Students who have successfully completed Geometry or Algebra II are allowed to dual enroll in mathematics courses during their tenth-grade year. The mathematics courses are determined based on placement scores and may include but are not limited to: MAC 1105C-College Algebra with Integrated Review, MAC 1105-College Algebra, MAC 1140-Precalculus, MAC 2311-Calculus, MGF 1130-Mathematical Thinking, MGF 1131-Mathematics in Context, STA 2023-Statistics.

During ninth, tenth, eleventh, and twelfth grades, dual enrollment courses available to CHS students consist of standard college credit courses of three or more semester hours, exclusive of college preparatory and other forms of pre-collegiate instruction and physical education courses that focus on the physical execution of a skill rather than the intellectual attributes of the activity. Courses offerings vary semester to semester and may be viewed at the College's website at [NWFSC Class Search](#). A list of the state approved college courses for dual enrollment can be found online at [FL DOE Articulation](#).

Collegiate High School students have the opportunity to earn a limited number of original credits applicable to the high school diploma and/or the associate degree during the summer months. Students must get approval from the CHS Student Service Coordinators prior to registering for summer classes.

**a. INDUSTRY CERTIFICATIONS OFFERED**

CHS students are eligible to participate in CAPE industry certification(s)/vocational-credit courses during school hours, after school hours, and during the summer term. Students shall have a cumulative, unweighted grade-point average (GPA) of 2.0 or above on high school course work, or the recommendation of the principal and the approval of the College if the GPA is less than 2.0. A full list of Industry Certifications is available at [FL DOE Industry Certifications](#).

**b. ONLINE COURSE AVAILABILITY**

CHS students are not allowed to take online classes without the recommendation of the CHS Student Service Coordinator and the approval of the CHS Administration.

**c. HIGH SCHOOL AND COLLEGE CREDITS EARNED**

Students earning passing grades in dual enrollment courses will receive both high school units creditable toward high school graduation and college credits applicable to an associate degree or other college program. For a three or four credit college course, a student will simultaneously earn the appropriate number of hours of college credit and .5 Carnegie units applicable toward high school graduation, except for those courses for which 1.0 Carnegie units are awarded per state guidelines. A list of the state approved college courses for dual enrollment can be found online at [FL DOE Articulation](#).

College credits earned under this program will be duly entered on the student’s College transcript as well as on the student’s high school transcript. Students may review their college course records online by logging into [RaiderNet](#).

**d. STUDENT ELIGIBILITY CRITERIA**

The school has an open admissions policy. If the number of eligible applicants exceeds the capacity of a program, grade level, class or building, all students shall have an equal chance of admission through a random lottery selection process. The Collegiate High School Governing Board determines the capacity for each admission period.

The school offers two programs of study: Pre-collegiate and Collegiate/Dual Enrollment. Eligibility requirements are unique for the two programs of study:

ADMISSIONS REQUIREMENTS	
PRE-COLLEGIATE PROGRAM	COLLEGIATE PROGRAM
<ul style="list-style-type: none"> <li>Completed 2025-2026 Collegiate High School at NWFSC Application received by the established deadline</li> <li>Eligibility for grade level 9 or 10 by the last day of the 2024-2025 school year in the public school system the applying student resides</li> <li>Minimum unweighted GPA of 2.5</li> </ul>	<ul style="list-style-type: none"> <li>Completed 2025-2026 Collegiate High School at NWFSC Application received by the established deadline.</li> <li>Eligibility for grade level 9, 10, 11 by the last day of the 2024-2025 school year in the public school system the applying student resides.</li> <li>Minimum unweighted high school GPA of 3.00 for all credits earned as of the close of the Fall 2024 semester and maintained through the Spring 2025 semester for enrollment purposes.</li> <li>Minimum college level placement scores in English, Math and reading as documented by valid ACT, SAT, and/or PERT scores. (Scores must be for tests taken within the last two years. Eligibility will be determined by using the highest scores from the subtests of any ACT, SAT, PERT exams taken within the last two years.)</li> </ul>

Once a student has been admitted and enrolled at the school, he/she may move between pre-collegiate and collegiate programs (as appropriate per the program eligibility criteria) without repeating the full admission application process. A home-schooled student wishing to graduate and earn a diploma from the Collegiate High School must meet all graduation requirements of the Collegiate High School and must provide evidence that they have notified the appropriate school district in which they would normally attend that they will withdraw their status as a home-schooled student. A student may not be both a home-schooled student and enrolled and graduate from the Collegiate High School.

**e. ENROLLMENT PROCESS**

A complete application packet must be submitted to the Collegiate High School. The application and additional information on the admission process can be reviewed at [CHS Admissions](#). In general, the application packet includes the following items, with appropriate signatures:

- Collegiate High School Participation Agreement
- Student Information Data Entry Form
- Northwest Florida State College Application for Admission
- Northwest Florida State College Residency Classification Form
- Student Health Information Form
- Social Security Number Verification Form
- English for Speakers of Other Languages/ Intensive English Education Form
- Report of Previous Expulsions, Arrests, Juvenile Justice Actions
- Official Transcripts from all high schools (10<sup>th</sup>-11<sup>th</sup>) or middle schools (9<sup>th</sup>) attended
- Official College Transcripts from all colleges attended (if applicable)
- Official ACT, SAT, or PERT Placement Scores within the past two years (9<sup>th</sup>-11<sup>th</sup>)

Once an applicant has been admitted to the school and has accepted the invitation to enroll, he/she is not required to reapply to the school for admission for future enrollment periods unless the student has officially declined to enroll, has been reassigned to zoned school, or has officially withdrawn from the school.

**II. DESCRIPTION OF THE METHODS, MEDIUM AND PROCESS BY WHICH STUDENTS AND PARENTS ARE INFORMED**

Official grade reports (report cards) are issued according to the following schedule. Information provided on the grade reports conforms to F.S. 1003.33. Separate grade reports corresponding to the separate transcripts are prepared for high school and college grades. Grade reports will be mailed to the student’s permanent mailing address. Students can access college course grades on [RaiderNet](#).

<b>Fall Semester</b>	<b>Spring Semester</b>	<b>Summer Semester</b>
<i>Mid-October:</i> Midterm Advisory Grades	<i>Mid-March:</i> Midterm Advisory Grades	<i>Mid-June:</i> First Session Final Grades
<i>Mid-December:</i> Semester Final Grades	<i>Mid-May:</i> Final Semester Grades	<i>Early August:</i> Second Session/Long Session Final Grades

Grade reports are prepared on a quarterly basis and submitted to the CHS Office for distribution as appropriate to parents and students. These reports include instructor feedback on attendance, class participation, overall student engagement, and suggestions for academic assistance.

### III. IDENTIFICATION OF INSTRUCTIONAL METHODS AND INSTRUCTORS FOR ALL COURSES

CHS students take face-to-face classes and are only permitted to take online or hybrid classes with approval.

Instructors' assignments vary by semester for dual courses. A list of the college's schedule of classes including instructor assignments is posted on the college website at [NWFSC Catalog Class Search](#) prior to the start of each semester. Instructors assigned to the Collegiate High School teach most courses offered in the typical ninth and tenth Grade Curriculum:

<b>Typical 9<sup>th</sup> Grade Curriculum and Instructors</b>		
<i>Fall</i>	<i>Spring</i>	<i>CHS Instructors</i>
English I Honors		Tiffany Sydow
Biology I Honors		Sean Gordon
World History Honors		Elissa Miller
Geometry Honors (1206320), Algebra II Honors (1200340), or College Level Math Courses*		Chris Elder Laura Herman Mary Beth Mizell
Digital Information Technology (8207310)		Thomas Miller
Academic Success (0500500)		Cayson Schjott
Four College Level Courses Based Upon AS Program of Study Course Progression		College Faculty Assignments

### IV. IDENTIFICATION OF STUDENT ADVISING AND PROGRESS MONITORING MECHANISMS

Students enrolling in courses under this program may receive academic advising from the CHS Student Service Coordinators, and NWFSC Navigators. CHS Student Service Coordinators will provide personalized academic counseling for these students for both high school and College Plans of Study.

<b>Typical 10<sup>th</sup> Grade Curriculum and Instructors</b>		
<i>Fall</i>	<i>Spring</i>	<i>CHS Instructors</i>
English II Honors		Tracy Wysack
Chemistry I Honors		Dr. Olga Pizzolato
American History Honors		Juli Boretzky
Geometry Honors, Algebra II Honors, or College Level Math Courses*		Chris Elder Laura Herman Mary Beth Mizell
Business and Career Preparation		Cayson Schjott
Digital Design (8209510)		Thomas Miller
Four College Level Courses Based Upon AS Program of Study Course Progression		College Faculty Assignments

The college provides the principal with a report of mid-term grades for fall and spring terms and final grades each term for students enrolled under the provisions of this agreement. Dual enrollment students are able to view grades online using RaiderNet. The student's final grade in the college course shall be posted to the student's high school transcript.

**V. DESCRIPTION OF PROGRAM REVIEW PROTOCOLS AND STUDENT PERFORMANCE REPORTING MECHANISMS**

CHS administration, Student Service Coordinators, and College navigators inform students and parents that dual enrollment courses will be at the depth, breadth, rigor, and pace of other college credit courses. The curriculum, content evaluation of performance, and selection of instructional material is the prerogative of the professor in accordance with college-approved syllabi. All courses included in the dual program are subject to the academic standards of the College, including but not limited to qualifications of the faculty, time in the classroom, instructional materials, and syllabus content. The College Vice President of Academic Affairs, the College Curriculum Committee, and respective divisions or departments of the College monitor the instructional quality of all college courses per institutional guidelines and the *Statement of Standards for Dual Enrollment/Early College Programs in the Florida Community College System*. Courses offered under the dual program meet or exceed the standards of the Southern Association of Colleges and Schools.

**VI. DESCRIPTION OF FUNDING ARRANGEMENTS**

State revenue for the District and the College will be in accordance with the provisions of Florida statute.

**VII. COMPLIANCE**

If any conflict exists between the provisions of this agreement and Florida rule or law, the provisions of law shall prevail.

If any conflict exists between the provisions of this agreement and the Charter agreement in place with The School Board of Walton County, Florida, the Charter prevails.

**VIII. REVIEW OF AGREEMENT**

This agreement is effective upon signature for the 2025-2026 Academic Year and may be amended or renewed annually by mutual agreement of the Interim President of Northwest Florida State College and the Superintendent of Walton County School District.

The School Board of Walton County, Florida

BY: \_\_\_\_\_  
Tammy Smith, Chairperson

ATTEST:

BY: \_\_\_\_\_  
Russell Hughes, Superintendent of Schools  
Walton County School District

\_\_\_\_\_  
Date

BY: \_\_\_\_\_  
Dr. Cristie Kedroski, Interim President  
Northwest Florida State College

\_\_\_\_\_  
Date